

# 2010



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## APPLICATION/CONTRACT GUIDELINES

<b>Eligibility &amp; Tribal Verification</b>	Pueblo Grande Museum Auxiliary Indian Market is open to artists who can provide proof of enrollment in a federal or state recognized tribe in the U.S. or a First Nation of Canada. All artists applying will be required to submit verification of tribal affiliation.
<b>Booth Fee</b>	Single booth fee is \$275 until September 30; \$350 October 1, 2010 thru November 15, 2010. \$400 November 16, 2010 thru December 11, 2010. (see page 2 on Application/Contract for entire price list.)
<b>NEW! - Limited Booth Sharing Opportunities</b>	There are two instances whereby artists are allowed to share a booth. 1.) Any two artists who work in collaboration to produce a single work of art may apply for a Single Booth. 2.) A husband and wife are allowed to share a booth. Each artist is required to complete an application. <b>NOTE: Both artists' hallmarks are required to appear on each art item. If items do not have both artists' hallmarks, the Quality Control representatives will ask artist to remove them from their table.</b>
<b>Hallmark</b>	The artist mark to appear on his/her workmanship is required on the Application form.
<b>Images &amp; Biography</b>	Submit a minimum of 3 slides or photographs with Application and payment. Images will not be returned. Enclose a short biography and highlight any awards or outstanding achievements.
<b>Artists Selection</b>	The Advisory Committee oversees the selection process which is based, in part, upon an artist's consistent high quality, originality, medium, and in some cases, date and time the application to the Market was received.
<b>Originality</b>	All work displayed must be designed and created by the exhibitor. All work must be hand crafted. Quality control panel will be judges of acceptable art for sale.
<b>Payments</b>	Only credit cards, money orders or cashiers checks will be accepted. No personal or company checks. Make payable to <u>PGMA Indian Market</u> . Improper method of payments will be returned.
<b>Promotional Opportunities</b>	Although returning artists do not need to re-submit documents, you are encouraged to send a updated biography as well as new photographs and slides of artwork.
<b>Cancellation Policy</b>	Once an artist has been confirmed, there will be no refunds due to cancellations for any reason.
<b>Rights Reserved</b>	The Auxiliary reserves the right to assign artists locations in the best interest of the market and reassign booths due to artist cancellations or no-shows. No-shows are those artists who have not set-up their assigned booths by opening times on both days.
<b>Altercations</b>	Any artist or performer who is involved in any verbal or physical altercations will be immediately removed from market site along with their art and not permitted to return. No refunds will be made.
<b>Location</b>	This open air market is held on the grounds of the Pueblo Grande Museum, 4619 E. Washington Street, a City of Phoenix Parks and Recreation Department facility. Temperatures range from 65 degrees in the daytime to 40 degrees at night. A jacket or coat is advisable to have on hand.